

Threapwood Parish Council
Minutes of the Meeting held on 27th May 2026
at 6.30 pm in Chorlton WI Hall

Item	Present Cllrs Steve Chewins, Stephen Croasdale (Chairman), Miles Lewis, Louise Rees. The Clerk. One member of the public.
1.	Apologies Cllrs Hugo Bourne, David Cheshire, Liz Cade.
2.	Declaration of Interests There were no interests declared.
3.	Chairman Resolved:- The Council agreed to elect Cllr Croasdale as Chairman for 2026 – 2027. He signed the acceptance of office. Proposed by Cllr Rees and seconded by Cllr Lewis.
4.	Vice Chairman Resolved:- The Council agreed to elect Cllr Chewins as Vice Chairman for 2026 – 2027. He is to sign the acceptance of office. Proposed by Cllr Rees and seconded by Cllr Lewis.
5.	Public Participation There was no consideration of this item.
6.	Minutes Approval Resolved:- The Council agreed to accept the minutes for the parish council meeting held on 25 th March 2026. Proposed by Cllr Croasdale and seconded by Cllr Rees.
7.	Internal Controls Resolved:- The Council agreed to confirm adoption of the following documents (previously circulated):- - Standing Orders - Financial Regulations - Risk Assessment - Publication Scheme - Information Technology (IT) Policy Proposed by Cllr Croasdale and seconded by Cllr Chewins.
8.	Responsible Financial Officer Resolved:- The Council confirmed the appointment of Ruth Shackleton as the Responsible Financial Officer. Proposed by Cllr Rees and seconded by Cllr Lewis,
9.	Planning 9.1 <u>Register:-</u> This was previously circulated. 9.2 <u>The Queens Head, Sarn Road, Threapwood:-</u> Cllr Croasdale informed the meeting that the bat report has now been submitted to CWaC.
10.	Accounts and Payments 10.1 <u>Accounts:-</u> Resolved:- The Council agreed to approve the accounts as circulated. Proposed by Cllr Rees and seconded by Cllr Croasdale. 10.2 <u>Insurance:-</u>

Resolved:- The Council agreed to confirm the insurance arrangements with Clear Councils. The Clerk is to clarify cover for village walks organised by the Council.

Proposed by Cllr Rees and seconded by Cllr Croasdale.

10.3 CHALC:-

Resolved:- The Council agreed to renew CHALC membership.

Proposed by Cllr Rees and seconded by Cllr Croasdale.

10.4 Payments:-

The Council considered the following payments:-

Chq No	Payee	Details	Amount
496	Clear Councils	Insurance	
497	R Shackleton	Clerk's Running Costs	£ 67.23
498	Chorlton Village Hall	Room hire	£ 30.00
499	CHALC	Membership	£103.60
500	R Shackleton	Clerk's Salary	£205.93
501	R Shackleton	Clerk's Salary	£205.93
502	HMRC (Apr - Jun)	PAYE	£154.20
503	Trudy Ryall Harvey	Internal Audit	£ 40.00
DD	The Accounts Centre	Payroll	£ 12.00

Receipts:-

Precept:- £5,460.00

VAT Refund:- £147.22

Bank Account:-

Reconciled balance of the Current Bank Account as at 1st May 2026:- £11,255.45

Reconciled balance of the Deposit Bank Account as at 1st May 2026:- £1,970.96

Resolved:- The Council agreed to the above payments and accounts as circulated.

Proposed by Cllr Rees and seconded by Cllr Croasdale.

10.5 CIL:-

The Council noted the sum of £2,095.82 in respect of CIL Funds and agreed to consider how to spend it at the next meeting.

11. **Annual Audit**

11.1 To agree to sign the Certificate of Exemption as neither the gross income nor incurred

gross expenditure exceeds £25,000.00:-

Resolved:- That the Council agreed to sign the AGAR Part 2 Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00. The Council are to certify themselves as exempt from a limited assurance review and are to submit a Certificate of Exemption to the External Auditor.

Proposed by Cllr Lewis and seconded by Cllr Croasdale.

11.2 To accept and approve the Annual Governance Statement:-

Resolved:- That the Council agreed to approve the Annual Governance Statement for the year ended 31st March 2026.

Proposed by Cllr Lewis and seconded by Cllr Croasdale.

11.3 To accept and approve the Annual Return for Audit purposes:-

Resolved:- That the Council agreed to approve the Annual Return Statement of Accounts for the year ended 31st March 2026.

Proposed by Cllr Lewis and seconded by Cllr Croasdale.

11.4 Internal Audit:-

The internal auditor has completed the internal audit; there were no matters arising.

12.	Assertion 10 The Council has a website ending in gov.uk and is in the process of setting up the gov.uk email address for the Clerk; the Council are to discuss regarding Cllrs having a email address ending in gov.uk.
13.	ACV The Clerk has prepared the form to renew the ACV with CWaC; Cllr Croasdale is to provide the title deeds from the Land Registry.
14.	Highways 14.1 <u>Speedwatch:-</u> Cllr Rees and Adrian Rees have kindly agreed to take on the role of Speedwatch co-ordinators for the village. 14.2 <u>Damaged Finger Post:-</u> The Clerk has attempted to followed this up with CWaC and is yet to receive a response.
15.	Police The Police Cluster meeting is due to take place in June.
16.	Village Appearance The following issues were raised:- - Road Signs obscured due to overgrown hedges – these can be reported to CWaC. - Debris on footpaths. - Vegetation is encroaching onto pavements and making them unsafe for pedestrians. The Clerk is to contact CWaC to request that the pavement surfaces are scraped to remove the vegetation and improve pedestrian safety (on Wrexham Road and Sarn Road). - The Clerk has previously reported to WCBC Highways that the condition of Glandeg Road is deteriorating and requires urgent attention. Councillors and residents are encouraged to continue reporting concerns directly to the Council.
17.	Village Walks Brian Holmes has kindly offered to host two / three walks over the summer. A working party is to be formed to help clear footpaths.
18.	Clerk's Report There was no consideration of this item.
19.	Correspondence The list was previously circulated.
20.	Date of next Meeting The next meeting is scheduled to take place on Wednesday 29 th July 2026.