

THREAPWOOD PARISH COUNCIL MEETING

DATE:- Wednesday 28th May 2025

VENUE:- Chorlton WI Hall

TIME:- 6.30 pm

AGENDA

No.	Agenda Item		Pres'd by																		
1.	Apologies	With explanation	Stg Item																		
2.	Declaration of Interests	Members to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																		
3.	Chairman	To elect a chairman for the year 2025 – 2026	Stg Item																		
4.	Vice Chairman	To elect a vice chairman for the year 2025 – 2026	Stg Item																		
5.	Public Participation	An opportunity for members of the public to comment on any matter of concern	Stg Item																		
6.	Minutes	To accept the minutes for the parish council meeting held on 26 th March 2025 (previously circulated)	Stg Item																		
7.	Internal Controls	To confirm adoption of the following:- - Code of Conduct - Standing Orders - Financial Regulations - Risk Assessment Registration of Interests reminder	Stg Item																		
8.	Responsible Financial Officer	To confirm appointment	Stg Item																		
9.	Planning	9.1 To note and consider any planning applications 9.2 Queens Head application:- to receive any update(s)	Stg Item																		
10.	Accounts & Payments	10.1 Accounts:- to approve the accounts as circulated 10.2 Payments:- to consider payments including:- <table border="1"><tr><td>Payee</td><td>Details</td><td>Amount</td></tr><tr><td>HMRC</td><td>PAYE</td><td>Tbc</td></tr><tr><td>The Accounts Centre</td><td>Payroll Services</td><td>tbc</td></tr><tr><td>R Shackleton</td><td>Clerk's Salary</td><td>tbc</td></tr><tr><td>R Shackleton</td><td>Clerk's Running Costs</td><td>tbc</td></tr><tr><td>Chorlton Hall</td><td>Room Hire</td><td>£ 30.00</td></tr></table> 10.3 Bank Account:- To receive update and agree any actions	Payee	Details	Amount	HMRC	PAYE	Tbc	The Accounts Centre	Payroll Services	tbc	R Shackleton	Clerk's Salary	tbc	R Shackleton	Clerk's Running Costs	tbc	Chorlton Hall	Room Hire	£ 30.00	Stg Item
Payee	Details	Amount																			
HMRC	PAYE	Tbc																			
The Accounts Centre	Payroll Services	tbc																			
R Shackleton	Clerk's Salary	tbc																			
R Shackleton	Clerk's Running Costs	tbc																			
Chorlton Hall	Room Hire	£ 30.00																			
11.	Annual Audit 2024 – 2025	11.1 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00 11.2 To agree and approve the Annual Governance Statement 11.3 To accept and approve the Statement of Accounts 2024 – 25 and Annual Return for Audit purposes 11.4 Internal Audit:- to receive report and agree any actions (if so required)	Stg Item																		
12.	Highways	12.1 Threapwood Traffic Calming Group Speedwatch:- to receive report and agree action 12.2 Damaged Fingerpost Sign:- to receive update	BH																		
13.	Police	To receive notes from Police Cluster Meeting held on Monday 29th April 2025 (previously circulated)	SCr / BH																		
14.	Website	To receive report and agree action regarding new website	Clerk																		
15.	Clerk's Report	To receive report (distributed in advance of meeting)	Clerk																		
16.	Correspondence	Previously circulated	Stg Item																		
17.	Meeting	To confirm the date of the next meeting	Stg Item																		

Stg Item:- Standing Item

Signed *Ruth Shackleton*
Clerk to the Council




Dated 22/05/25

The website for Threapwood Parish Council is:-
Currently being upgraded and due to be launched very soon

CORRESPONDENCE RECEIVED BY THREAPWOOD PARISH COUNCIL

List of Correspondence Received:-

The following is for information only. For further details contact Ruth Shackleton

Date	Details of Post
	Thank you letter from Threapwood Community Committee
Date	Details of Emails Forwarded to Councillors:-
15.03.25	Connections Meeting Malpas
17.03.25	ChALC Weekly Bulletin 17.03.25
20.03.25	Connections Locality Meeting - Rural South presentation
24.03.25	ChALC Weekly Bulletin 24.03.25
31.03.25	ChALC Weekly Bulletin 31.03.25
03.04.25	NEW DATE FOR WEST CHESHIRE TOWN AND PARISH COUNCIL CONFERENCE 2025 (16 th July 2025)
07.04.25	ChALC Weekly Bulletin 07.04.25
14.04.25	ChALC Weekly  Bulletin 14.04.25
22.04.25	ChALC Weekly  Bulletin 22.04.25
28.04.25	ChALC Weekly  Bulletin 28.04.25
01.05.25	David Kaiserman: A Short Briefing on Planning for Parish and Town Councils - Online Training 3rd June at 6.30pm***
30.04.25	Town and Parish Connections Online Meeting: Planning - 22nd May 2025 6pm to 7pm
06.05.25	ChALC Weekly Bulletin 06.05.25
08.05.25	Cheshire West and Chester Cost of Living Support newsletter - May 2025

DATES FOR 2025 MEETINGS

Wednesday 30th July

Wednesday 24th September

Wednesday 26th November